



# 2018 HIRING EVENT

## CITY OF DULUTH SUMMER POSITIONS

The City of Duluth Parks, Utilities, and Street Maintenance divisions are seeking to hire 40+ full-time summer workers. All positions require applicants be 18+ years old and willing to work outdoors. These opportunities are ideal for students and community members looking for full-time summer work in a team setting.

**Tuesday, February 20**

10:00 a.m. to 2:00 p.m.

**University of Minnesota - Duluth**  
Kirby Center

**Wednesday, February 21**

10:00 a.m. to 2:00 p.m.

**Duluth WorkForce Center**  
402 West 1st Street

**Tuesday, February 27**

10:00 a.m. to 2:00 p.m.

**Community Action Duluth**  
2424 West 5th Street

**Friday, March 2**

10:00 a.m. to 2:00 p.m.

**Lake Superior College**  
Career Services, Student Center, Room E1011

**Interviews will be conducted  
on-site at the hiring event.**

### **Parks Laborer**

\$12.50/hour

May - August

### **Streets Laborer**

\$11.00-\$13.50/hour

May - August

\$13.18-\$15.13/hour

\* April - November

### **Utilities Laborer**

\$12.00/hour

\* April - November

### **Recreation Leader**

\$11.00-\$13.00/hour

May - August

### **Painter Helper**

\$12.50/hour

May - August

## **CITY OF DULUTH HUMAN RESOURCES**

218-730-5210

[hrinformation@duluthmn.gov](mailto:hrinformation@duluthmn.gov)

[www.duluthmn.gov/human-resources](http://www.duluthmn.gov/human-resources)

<b>Position</b>	<b>Pay Scale</b>	<b>Summary/Purpose</b>	<b>Essential Duties &amp; Responsibilities</b>	<b>Requirements</b>
Parks Laborer	\$12.50/hour	To perform duties related to park maintenance.	<ul style="list-style-type: none"> <li>• Perform maintenance of lawns, trees, plants, flowers, and shrubs.</li> <li>• Perform general cleaning and maintenance tasks of recreation facilities and parks.</li> <li>• Pick up trash along roads and sidewalks.</li> <li>• Sweep sidewalks, shovel snow, rake grass and leaves.</li> <li>• Clean catch basins of leaves and other debris.</li> </ul>	<ul style="list-style-type: none"> <li>• Must be age 18 or older</li> <li>• Must be able to lift and carry large items</li> </ul>
Streets Laborer	\$11.00-13.50/hour  \$13.18-\$15.13/hour	To perform duties related to street and traffic maintenance.	<ul style="list-style-type: none"> <li>• Patch streets with blacktop.</li> <li>• Assist with placement of traffic control devices.</li> <li>• Assist with traffic maintenance duties, such as street painting and sign installation.</li> <li>• Pick up trash along roads.</li> <li>• Assist in repairing parking meters.</li> </ul>	<ul style="list-style-type: none"> <li>• Must be age 18 or older</li> <li>• Must be able to lift and carry large items</li> </ul>
Utilities Laborer	\$12.00/hour	To assist in repair, cleaning, and maintenance in the sanitary sewer, stormwater, water, and gas utilities.	<ul style="list-style-type: none"> <li>• Operate and perform routine checks on vehicles and equipment.</li> <li>• Prepare and assist in operation of equipment used in sewer line maintenance, including high pressure jet rodder, mechanical rodder, and bucket cleaning machines.</li> <li>• Prepare work sites with proper barricades, warning devices, and traffic control techniques.</li> <li>• Assist in the restoration of excavation sites including patching streets, pouring sidewalks, landscaping, and sodding.</li> <li>• Prepare work sites by breaking street surfaces, and assisting in the excavation of materials and in shoring operations.</li> </ul>	<ul style="list-style-type: none"> <li>• Must possess and maintain a valid Minnesota driver's license or equivalent</li> <li>• Must be age 18 or older</li> <li>• Must be able to lift and carry large items</li> </ul>
Painter Helper	\$12.50/hour	To prepare and paint natural gas meters, fire hydrants, and related piping throughout the City.	<ul style="list-style-type: none"> <li>• Perform the painting of a variety of exterior and interior surfaces.</li> <li>• Prepare surfaces for painting or repainting by pressure washing, sandblasting, grinding, and/or sanding to remove dirt and loose paint.</li> <li>• Operate tools and equipment used in painting.</li> </ul>	<ul style="list-style-type: none"> <li>• Must possess and maintain a valid Minnesota driver's license or equivalent</li> <li>• Must be age 18 or older</li> <li>• Must be able to lift and carry large items</li> </ul>
Recreation Leader	\$11.00-\$13.00/hour	To plan, organize, schedule, and carry out indoor and outdoor recreational activities, and perform light maintenance of recreation areas.	<ul style="list-style-type: none"> <li>• Monitor scheduled recreational activities and special events at recreational facilities.</li> <li>• Maintain and organize recreational equipment and art kits.</li> <li>• Provide exceptional customer service.</li> <li>• Perform a diverse set of outdoor and indoor maintenance activities such as raking, shoveling, trash pickup, sweeping, mopping, and general cleaning.</li> </ul>	<ul style="list-style-type: none"> <li>• Must possess and maintain a valid Minnesota driver's license or equivalent</li> <li>• Must be age 18 or older</li> <li>• Must be able to lift and carry large items</li> </ul>